



## Request Letter for Standing Instructions

To,	From-
The Manager,	A/c No- 1 0 0 1
The Gandhidham Merc. Co-op Bank Ltd,	Customer Id- 0 0
Gandhidham Branch	Date- D D M M Y Y Y Y

Respected Sir/Madam,

**Ref: Request for Standing Instructions**

I/We am/are maintaining following accounts with your Bank. I/We hereby authorize you to debit monthly installment of Rs.  to credit my/our following account/s:

Account to be Debited	Account to be Credited
1 0 0 1	1 0 0 1
Account Name-	Account Name-

I/We assure you that sufficient balance will be maintained in the account. This standing instruction will commence from  1<sup>st</sup> week of month. If there is no sufficient balance in the account to meet the Installment amount than Bank will not act on my/our request. In such case, I understand that, at the sole discretion of the Bank, this standing instruction/s may stand as cancelled for remaining period, without any prior notice.

Yours' faithfully,

x

Signature(s) (seal) of the Account Holder(s)